



# PROCEDURE FOR SUSPENSION, WITHDRAWAL AND REINSTATEMENT OF CLASS

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<b>Date: 10-2020</b>	<b>Date: 10-2020</b>



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## AMENDMENT RECORD

Version N°	Date of modifications entry into force	Amended Pages	Relation between amended Paragraph.



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## 1. Objectives.

- .1 This Procedure is intended to provide guidelines and requirements for suspension, withdrawal and reinstatement of class to ships.

## 2. Application.

- .1 This Procedure shall apply to all ICS Class-classed ships irrespective of whatever type, self propelled or not, gross tonnage and restrictions on navigation area and conditions.
- .2 This Procedure shall enter into force forthwith.

## 3. Scope.

- .1 This Procedure shall be applied by the Marine Division, Inspection Offices and Surveyors for suspension, withdrawal and reinstatement of class to ships.

## 4. Relevant documentation.

- .1 The following documentation is relevant for the control of this Procedure:
  - .1 ICS Class General Regulations for the Supervision.
  - .2 ICS Class Rules for the Classification and Construction of Ships.

## 5. Responsibilities.

- .1 The Marine Division is responsible for suspension, withdrawal and reinstatement of class to ships.
- .2 The Inspection Offices and Surveyors are responsible for carrying out the daily operational verification of ships for monitoring the terms of surveys.
- .3 The Inspection Offices and Surveyors are responsible for providing to the Marine Division with the results of the daily verification of ships and the recommendations for suspension, withdrawal and reinstatement of class, when required.
- .4 The Marine Division is responsible for sending to the shipowners and flag State Administrations written notifications with specific causes for each case of class suspension, withdrawal or reinstatement.

## 6. Terms and definitions.

- .1 **Classification:** Results generated by classification activities at the interface between the Classification Society and the customer, and between the internal activities of the Classification Society to meet customer needs.
- .2 **Recommendations and Conditions of Class:** terms used to define the term "requirement" related to specific measures, repairs, surveys, etc. to be carried out within a specific time limit in order to retain class.
- .3 **Disclassified:** ship with suspended or withdrawn class.
- .4 **Force Majeure:**
  - .1 unforeseen inability of the ICS Class to attend the ship (including damaged ship) due to governmental restrictions on right of access or movement of personnel;
  - .2 unforeseeable delays in port or inability to discharge cargo due to unusually lengthy periods of severe weather;
  - .3 strikes or civil strife;
  - .4 acts of war; or another force majeure.



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### 7. Monitoring terms of surveys.

- .1 The Marine Division by issuance of the Ship Details and Survey Status for each ICS Class-classed ship shall notify the shipowner on upcoming date of expire of ship submission for survey three (3) months prior to completion of survey window. The date of expiration of each requirement (Recommendation or Condition of Class) imposed is also notified, if any.
- .2 The Inspection Offices and Surveyors shall carry out the daily operational verification of ships for monitoring the following terms of surveys:
  - .1 validity of classification documents;
  - .2 terms of periodical classification surveys specified in the Ship Details and Survey Status;
  - .3 due dates of requirements (recommendations or conditions of class);
  - .4 period of class suspension, including ships under survey for class reinstatement;
  - .5 the settlement of issued accounts for the rendered services.
- .3 Based on the results of the daily operational verification of ships by the Inspection Offices and Surveyors, the Marine Division shall carry out the following procedures:
  - .1 class suspension of ships with overdue terms of prescribed surveys in accordance with Section 9 below;
  - .2 class suspension of ships with overdue terms of settling the debts;
  - .3 class withdrawal of ships with class suspension period exceeding the specified period in accordance with Section 10 below.
- .4 Respective written notifications with specified causes shall be sent by the Marine Division to the shipowner and flag State Administration for each case of class suspension or withdrawal in accordance with Section 13 below.
- .5 The shipowner may dispute class suspension or withdrawal if he provides to the Marine Division with objective evidence of the ship timely submission for surveys, presence of force majeure or settling of the debts timely. In this case, class suspension shall be deleted, the ship class shall be considered valid and the shipowner as well as flag State Administration shall be informed in compliance with Section 13 below.

### 8. Requirements and conditions for class validity.

- .1 According to ICS Class Rules and Regulations the Class Certificates ceases to be valid in the following cases:
  - .1 If the ship has not been subjected to periodical surveys in specific terms (classification is automatically suspended if the annual or intermediate surveys are not completed, and the Class Certificate is not endorsed, within three (3) months of the due date of the annual or intermediate surveys);
  - .2 If the surveys toward class renewal (special survey), by the due date, have not been completed or are not in progress;
  - .3 After an accident, the ship shall be submitted an urgent request for occasional survey at port where the accident took place or at the first port of call, if the accident took place at sea, in accordance with ICS Class Procedure PO02-P07.
  - .4 If structural alterations are not agreed with the ICS Rules and Regulations and have taken place and/or if any change has been made in the equipment which results reducing the standards required by the ICS Class;
  - .5 When repair of supervised items of a ship has been performed without the agreement and/or supervision of the ICS Class;



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- .6 When a ship navigates with a draught exceeding that specified for specific conditions as well as in case of operation of a ship in conditions which do not comply with the ICS Class requirements for assigned class of a ship or the restrictions specified by ICS Class;
- .7 If the prescribed specific requirements which during previous survey of the ship were the conditions for assignment or confirmation of the ICS Class have not been fulfilled within the specific period;
- .8 If the process of surveying of the ship by ICS Class has been suspended by the shipowner/operator's initiative without authorization of ICS Class;
- .9 When a ship has been taken out of service for a long period (more than three (3) months) except the cases when a ship is under repairs or in laid-up condition;
- .10 If a condition of class, by the assigned due date, is not dealt with.
- .2 Class may be suspended in case of repeated detention of the ship by the Port State Control within twelve (12) months or the ship is found by the flag State Administration with repeated class or statutory deficiencies.
- .3 The place for any dispute about ICS Class services is subject to the exclusive jurisdiction of the Panama courts and will be governed by the Panama law. The place of jurisdiction is the Republic of Panama. Governing laws are those of the Republic of Panama.
- .4 All requirements and conditions specified above for class validity, including the ICS Class liability for services rendered, are specified in Hull and Machinery Class Certificates.
- .5 The requirements and conditions for class suspension in case of overdue surveys are established in the Section 9 below.

### 9. Class suspension in case of overdue surveys.

#### 9.1 Special survey.

- .1 Shipowners are to be notified by the Marine Division that the five-year Classification Certificate expires and classification is automatically suspended from the Certificate expiry date in case the special survey has not been completed or is not under attendance for completion by the due date. The Marine Division shall notify the shipowner on upcoming date of expiry of Classification Certificate before three (3) months.
- .2 Classification certificate shall become invalid and ship classification shall be automatically suspended upon expiry of classification certificate if:
  - .1 special ship survey is not completed within the prescribed time or special survey is not at completion stage by that time; or
  - .2 special ship survey is not completed within the specified postponement (refer to 9.1.4).
- .3 The ship class status in case of class suspension shall be transferred to "Class suspended (survey overdue)".
- .4 If due to exceptional circumstances (refer to 9.1.5), term of special survey is postponed and validity of classification certificate is extended in compliance with the Rules, the ship class shall not be suspended.
- .5 Under exceptional circumstances, ICS Class may grant an extension to allow for completion of the special survey:
  - .1 provided that the ship is attended and the attending Surveyor so recommends. Such an extension is not to exceed three (3) months;



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- .2 in case the Classification Certificate will expire when the ship is expected to be at sea, provided that there is documented agreement of ICS Class to such an extension prior to the expiry date of the Certificate, and provided that positive arrangements have been made for attendance of the Surveyor at the first port of call, and provided that ICS Class is satisfied that there is technical justification for such an extension. Such an extension is to be granted only until arrival at the first port of call after the expiry date of the Classification Certificate.
- .6 If at the moment of expiry of Classification Certificate, special survey is carried out but not completed, the ship class may not be suspended. In this case the ship class status may be transferred to "ship is under survey".
- .7 The ship class may not be suspended in case of the documented force majeure (refer to 9.6). In this case the ship class status shall be transferred to "Class valid (force majeure)".
- .8 If the shipowner intends to reinstate classification suspended by ICS Class, the ship class may be reinstated only in compliance with reinstatement procedure specified in Section 11 below. However, the ship is considered disclassified from the date of suspension up to the date of class reinstatement.

### 9.2 Annual survey.

- .1 Classification Certificate is considered invalid and ship classification is automatically suspended if the annual survey has not been completed within three months of the due date of the annual survey, unless the ship is under attendance for completion of the annual survey. The ship class status in case of class suspension shall be transferred to "Class suspended (survey overdue)". Classification is to be reinstated upon satisfactory completion of the overdue annual survey.
- .2 The Marine Division shall notify the shipowner on upcoming date of expiry of ship submission for annual survey three (3) months prior to completion of annual survey window.
- .3 If at the moment of expiry of survey window, annual survey is carried out but not completed, the ship class may not be suspended. In this case the ship class status may be transferred to "Class valid, the ship is under survey".
- .4 The ship class may not be suspended in case of the documented force majeure (refer to 9.6). In this case the ship class status shall be transferred to "Class valid (force majeure)".
- .5 If the shipowner intends to reinstate classification suspended by ICS Class, the ship class may be reinstated only in compliance with reinstatement procedure specified in Section 11 below. However, the ship is considered disclassified from the date of suspension up to the date of class reinstatement.

### 9.3 Intermediate survey.

- .1 Classification Certificate becomes invalid and ship classification shall be automatically suspended, if the intermediate survey has not been completed within three months of the due date of the third annual survey, unless the ship is under attendance for completion of the intermediate survey. The ship class status in case of class suspension shall be transferred to "Class suspended (survey overdue)". Classification is to be reinstated upon satisfactory completion of the overdue intermediate survey.
- .2 The Marine Division shall notify the shipowner on upcoming date of expiry of ship submission for intermediate survey three (3) months prior to completion of third annual survey window.



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- .3 If at the moment of expiry of survey window, intermediate survey is carried out but not completed, the ship class may not be suspended. In this case the ship class status may be transferred to "Class valid, the ship is under survey".
- .4 The ship class may not be suspended in case of the documented force majeure (refer to 9.6). In this case the ship class status shall be transferred to "Class valid (force majeure)".
- .5 If the shipowner intends to reinstate classification suspended by ICS Class, the ship class may be reinstated only in compliance with reinstatement procedure specified in Section 11 below. However, the ship is considered disclassified from the date of suspension up to the date of class reinstatement.

### **9.4 Bottom survey. Survey of shafting and active means of the ship's steering (AMSS).**

- .1 Classification Certificate shall be invalid and ship classification shall be automatically suspended, if bottom survey, shaking or main AMSS are not completed within the specified terms unless the ship is under attendance for completion of these surveys. The ship class status in case of class suspension shall be transferred to "Class suspended (survey overdue)". Classification is to be reinstated upon satisfactory completion of these overdue surveys.
- .2 The Marine Division shall notify the shipowner on upcoming date of expiry of submission for bottom survey of shafting or main AMSS three (3) months prior to the due date.
- .3 If at the moment of expiry of the due date, bottom survey, shafting or main AMSS is carried out but not completed, the ship class may not be suspended. In this case the ship class status may be transferred to "Class valid, the ship is under survey".
- .4 The ship class may not be suspended in case of the documented force majeure (refer to 9.6). In this case the ship class status shall be transferred to "Class valid (force majeure)".
- .5 If the shipowner intends to reinstate classification suspended by ICS Class, the ship class may be reinstated only in compliance with reinstatement procedure specified in Section 11 below. However, the ship is considered disclassified from the date of suspension up to the date of class reinstatement.

### **9.5 Overdue recommendations or conditions of class (Requirements).**

- .1 Classification Certificate shall become invalid and ship classification shall be automatically suspended if classification requirements imposed by ICS Class are not met within the specified terms. The ship class status in case of class suspension shall be transferred to "Class suspended (non-compliance with recommendations and/or conditions of class)".
- .2 The Marine Division shall notify the shipowner on upcoming expiry of the requirement due date three months prior to the specified date. The Inspection Office/Surveyor shall immediately notify the shipowner on upcoming expiry of the requirement due date if the requirement due date is less than three (3) months.
- .3 The ship class may not be suspended in case of the documented force majeure (refer to 9.6). In this case the ship class status shall be transferred to "Class valid (force majeure)".
- .4 If the shipowner intends to reinstate classification suspended by ICS Class, the ship class may be reinstated only in compliance with reinstatement procedure specified in Section 11 below. However, the ship is considered disclassified from the date of suspension up to the date of class reinstatement.
- .5 Class will be reinstated upon verification by ICS Class that the overdue recommendations and/or conditions of class have been satisfactorily dealt with. In this case, however, the ship is to be disclassified from the date of suspension until the date class is reinstated.



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### 9.6 Force Majeure.

- .1 In case of force majeure reasonably beyond the shipowner's or the ICS Class control, the ship is in a port where the surveys specified in 9.1 to 9.5 not been completed at the expiry of the periods allowed above, the ICS Class may allow the ship, in valid class to sail directly to an agreed discharge port and if necessary, hence, in ballast, to an agreed port (the first port of call) at which the survey will be completed, provided the ICS Class meeting the following requirements:
  - .1 the Surveyor shall check ship records (ship's log-book, engine room log, etc.);
  - .2 the Surveyor shall check the due and/or overdue surveys as well as fulfillment of recommendations/conditions of class/requirements at the first port of call when there is an unforeseen inability of the ICS Class to attend the ship in the present port; and
  - .3 the Surveyor shall confirm that the ship is in condition to sail for one trip to a discharge port and subsequent ballast voyage to a repair facility if necessary. Where there is unforeseen inability of the ICS Class to attend the ship in the present port, the Master shall confirm that his ship is in condition to sail to the nearest port of call.
  - .4 If class has already been automatically suspended in such cases, it may be reinstated subject to the conditions prescribed in this paragraph.
- .2 In case of force majeure reasonably beyond the shipowner's or the ICS Class control, the ship is not in the port (at sea) or in the port where the Surveyor can not carry out surveys specified in 9.1 to 9.5 due to which they have become overdue, ICS Class may allow the ship in a valid class to sail to the nearest agreed port of call for the following:
  - .1 ICS Class shall carry out due and/or overdue surveys as well as check of the fulfillment of recommendations/conditions of class/requirements or
  - .2 due to ongoing force majeure the ship shall be submitted to ICS Class for implementation of provisions in 9.6.1 above.

Provisions of this paragraph are applicable in case of written confirmation from the Master (with reference to records in ship's log-book and engine room log) that the ship can complete or make a one trip voyage to the nearest agreed port of call. Surveys at the nearest agreed port of call shall be carried out in scope specified for the prescribed date. Such surveys shall be counted as surveys carried out for class reinstatement/confirmation. If class has already been automatically suspended in such cases, it may be reinstated subject to the conditions prescribed in this paragraph.
- .3 If the ship remains in the port where due to force majeure the Surveyor can not carry out or complete the surveys specified in 9.1 to 9.5, due to which they have become overdue, ICS Class may not suspend the ship class till the end of force majeure.
- .4 If the terms of the prescribed surveys and validity of Classification Certificate expire when the ship is at sea, the shipowner shall take all measures to carry out the prescribed surveys timely at the last port of call when term of such surveys has not expired and Classification Certificate is effective. If irrespective of measures taken by the shipowner, terms of the prescribed surveys and validity of Classification Certificate expire when the ship is at sea, provisions of 9.6.2 shall be applied.
- .5 In case of applying provisions of 9.6.1 to 9.6.3, the ship class status shall be transferred to "Class valid (force majeure)". In order to transfer the ship class status to "Class valid (force majeure)", the shipowner shall submit objective evidence of force majeure to ICS Class which makes it impossible to complete the survey or submit the ship for survey (to apply provisions of 9.6.1 to 9.6.3, as required).



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- .6 The Marine Division shall analyze the evidence submitted by the shipowner and decide on transfer of the ship class to "Class valid (force majeure)".
- .7 In case of positive decision on transferring the ship class status to "Class valid (force majeure)", the Marine Division shall notify the shipowner and flag State Administration in accordance with Section 14 below and updated the Ship Details and Survey Status.
- .8 The Marine Division shall notify the shipowner that the ship class status may remain in "Class valid (force majeure)" till the end of force majeure or port call of the ship specified in 9.6.1 or 9.6.2 and that the shipowner in turn shall submit to ICS Class timely objective information on the end of force majeure or arrival of the ship at the port.
- .9 If at nearest agreed port of call (the first port of call) or after the end of force majeure (within 48 h after the end of force majeure), the shipowner does not immediately apply to carry out the overdue survey specified in 9.1 to 9.5 and this survey is not started by the Surveyor, the ship class shall be suspended by transferring the ship status to "Class suspended (survey overdue)" or "Class suspended (non-compliance of recommendations and/or conditions of class)" from the date of overdue survey.

### 9.7 Laid-up ships.

- .1 If the ship is laid-up after being suspended, it may be surveyed and reinstated upon satisfactory completion of the survey. If the ship is laid-up after being suspended as a result of a survey going overdue, and it has not been surveyed for class reinstatement as stated above, the ship class remains suspended until the overdue survey is completed.
- .2 If the laid-up ship with overdue periodical survey requires passage to repairing yard from the laid-up position, the ship's class suspension may be temporarily canceled (during passage) and ICS Class may consider single a single ballast passage to repairing yard as agreed with the flag State Administration and if the ship is in satisfactory condition by results of an occasional survey carried out in scope determined by the Marine Division considering overdue surveys and duration of laying-up.

### 10. Withdrawal of class.

- .1 Irrespective of reason of suspension, the ship class may not be suspended for more than six (6) months.
- .2 Ship class shall be withdrawn in six (6) months after suspension. The ship class status in the specified cases shall be transferred to "Class withdrawn (six months expired after class suspension)".
- .3 When class of the ship has been suspended for a period of six (6) months due to overdue surveys, recommendations and/or conditions of class, the class is to be withdrawn from the date of suspension. A longer suspension period may be granted when the ship is in lay-up, awaiting disposition in case of repair due to the accident or attendance for reinstatement
- .4 The ship class may be withdrawn prior to expiry of six (6) months after suspension by the Marine Division separate decision on the basis of the shipowner's written statement.



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### 11. Reinstatement of class.

- .1 An opportunity of the class reinstatement shall be reviewed by the Marine Division upon the shipowner's written request. For this purpose, the shipowner shall apply to the Inspection Office/Surveyor which activity area is scheduled for the survey to be conducted for class reinstatement. The shipowner's request shall be forwarded to the Marine Division for evaluation.
- .2 When receiving the shipowner's request, the Marine Division shall:
  - .1 analyze all information available related to the ship considering its age, financial history of the shipowner ability and wish of the shipowner to maintain the ship as per applicable requirements of the ICS Class and International Conventions;
  - .2 analyze the Ship Details and Survey Status in order to determine the scope of survey and class maybe reinstated based on satisfactory results;
  - .3 ensure that the shipowner has no debts to RS;
  - .4 instruct the Inspection Office/Surveyor to carry out the ship survey for reinstatement of class.
- .3 When determining the scope of survey for class reinstatement, the following guidelines shall be used:
  - .1 if the ship class is suspended due to undue term of ship submission for special survey, the ship class may be reinstated in case of satisfactory results of special survey where failure to submit was the reason of class suspension not considering age of the ship on the date of actual submission;
  - .2 if the ship class is suspended due to the undue term of ship submission for periodical survey, the ship class may be reinstated in case of satisfactory results of the respective survey where failure to submit was the reason of class suspension;
  - .3 if the ship class is suspended because of the undue term of ship submission for bottom survey, the ship class may be reinstated in case of satisfactory results of the respective bottom survey or overall survey of shafting depending on the cause of class suspension;
  - .4 if the ship class is suspended because of the undue term of ship submission for survey of items of technical supervision (apply for continuous survey system), the ship class may be reinstated in case of satisfactory results of surveys of these items of technical supervision;
  - .5 if the ship class is suspended because of the undue terms of recommendations / conditions of class (requirements), the ship class may be reinstated in case of satisfactory results of meeting the requirements;
  - .6 if the ship class is suspended because of the undue term of settling accounts, the ship class may be reinstated in case of settling the debts. In this case, the ship survey for class reinstatement shall be carried out on terms of 100 % advance payment;
- .4 The Inspection Office/Surveyor carrying out the ship survey shall be responsible for completing and proper meeting of the set conditions for class reinstatement.
- .5 When reinstating the class suspended due to debts, duration of the previous valid Certificates (prior to the class suspension) shall be reinstated without their reissuance and the ship attendance during the class suspension only if:
  - .1 the terms of prescribed surveys have not been undue;
  - .2 no changes in structure, equipment, outfit and appliances of the ship have been made;



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- .3 no repair, upgrade or alteration of the ship has been made;
- .4 no accidents or other cases influencing ship safety have occurred.
- .6 If during class suspension the shipowner has made any changes in structure, equipment, outfit and appliances of the ship not agreed with ICS Class; repair, upgrade, alteration of the ship or its components without technical documentation approval or technical supervision of ICS Class is made, then such shall be considered while specifying the class reinstatement conditions.
- .7 All detected changes unauthorized by ICS Class shall be eliminated or technically justified with submission of technical documentation, certificates, carrying out analyses, tests, etc. subject to further consideration by ICS Class until the class is reinstated.
- .8 The ship class after reinstatement shall be transferred to status "Class valid".

### 12. Other cases of class suspension and withdrawal.

- .1 Except for the reasons of class suspension specified in 9.1 to 9.5, including suspension of class in case of unsettled accounts for services rendered by ICS Class, Classification Certificate shall become invalid and class shall be automatically suspended in the following cases:
  - .1 after an accident;
  - .2 when making changes in structure, equipment, outfit and appliances of the ship not agreed with ICS Class;
  - .3 during repairs, modernization, conversion of the ship or its components without approval and technical supervision of ICS Class;
  - .4 when operating a ship with draught exceeding the one regulated by ICS Class for specific conditions;
  - .5 when operating the ship in conditions not complying with the assigned class or limitations set by ICS Class;
  - .6 when suspending the ship survey carried out by ICS Class on initiative or by fault of the shipowner;
  - .7 in case of ship seizure by pirates.
- .2 Information received by any Inspection Office/Surveyor on cases leading to class suspension in compliance with 12.1 above, shall be promptly sent to the Marine Division.
- .3 The Inspection Office/Surveyor shall request the shipowner on comments on the detected cases of violated conditions of class, analyze the situation and issue reasonable recommendations to the Marine Division on application of class suspension procedure to the ship.
- .4 For class suspension procedure during an accident, the ICS Class Procedure PO02-P07 for review and recording of emergency occurrences shall be met.
- .5 In cases specified in 12.1.2, 12.1.3, 12.1.6 and 12.1.7, the ship class shall be automatically suspended. In these cases, the class status shall be transferred to "Class suspended" from the date of such a case.
- .6 In case of receiving objective information on ship operation in conditions not complying with assigned freeboard (refer to 12.1.4) or assigned class/set limitations (refer to 12.1.5), the Marine Division shall review the issue of class suspension and necessity of ship submission for occasional survey at ship location or at the first port of call as well as determine scope of such a survey, if required.



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- .7 The suspended class may be reinstated in case of complying with Section 11 above.
- .8 When a ship with an overdue survey (i.e. with the ship's class suspension) is intended for a demolition and recycling voyage, the ship's class suspension may be temporarily cancelled (for the period of the voyage), and the Marine Division may consider a direct ballast voyage of the ship to the scrapping and recycling place provided the following:
  - .1 agreement upon the voyage with the flag State Administration (authorization);
  - .2 satisfactory condition after occasional survey in the scope of the overdue surveys, taking into account the period of the class suspension. The occasional survey shall be carried out using the Occasional Survey Report (Hull, Machinery, Electrical Equipment), (2013/02).
- .9 To request the flag State authorization required in 12.8.1 above, a ship condition survey shall be carried out using the Condition Survey Report/IC (2005/10). Where required, an underwater survey with CCTV shall also be carried out. The following documentation shall be submitted by the Marine Division to the Administration:
  - .1 Condition Survey Report.
  - .2 Underwater Survey Report, including CCTV, when required.
  - .3 Statement of Condition Survey.
  - .4 Statement of Seaworthiness.

### 13. Notification to shipowners and flag State Administrations.

- .1 The shipowner and flag State Administration shall be informed by the Marine Division on each case of suspension, withdrawal or reinstatement of class, as well as application of force majeure by sending a respective written notification.
- .2 For ships under Convention SOLAS-74, all notifications shall comprise information that respective statutory certificates shall become invalid due to suspension or withdrawal of the class. Other documents issued to ICS Class on behalf of the flag State Administration shall become invalid unless otherwise provided by the flag State Administration.

### 14. Follow-up and measurement of the results.

- .1 The results of applying this Procedure are monitored, measured, analyzed and evaluated by the Marine Division by verifying the results of the following activities:
  - .1 The monitoring terms of survey, including proper issuance of the Ship Details and Survey Status by the Marine Division and the daily operational verification of ships by the Inspection Offices/Surveyors.
  - .2 The guidelines and requirements applied for each case of suspension, withdrawal or reinstatement of class, as well as application of force majeure.
  - .3 The notification to shipowners and flag State Administrations on each case of suspension, withdrawal or reinstatement of class, as well as application of force majeure.

### 15. Follow-up and measurement resources.

- .1 The results of applying this Procedure are monitored, measured, analyzed and evaluated by technical personnel of the Marine Division with due competence and authorization for this purpose.
- .2 The results of monitoring, measurement, analysis and evaluation of the activities regulated in this Procedure, carried out by technical personnel of the Marine Division, are verified, validated, approved and released by the Principal Surveyor.